

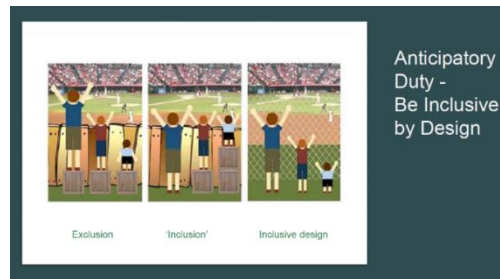


This is the school SEND information and responses to questions from Halton LA Local Offer. Kingsway Primary Academy is part of Warrington Primary Academy Trust, catering for children between Reception to Year 6 (age range: 4 – 11) with additional Resource Bases for children with Autism. We value the individuality of all children and are committed to giving all our children every opportunity to achieve their full potential. We actively seek to remove the barriers to learning and this means equality of opportunities must be a reality for all our pupils.

SENDCO : Miss Grace Newell please contact via the main office on 0151 424 5031 kingsway@wpat.uk

Policies related to Kingsway Primary Academy SEND Information Report are available on our website or by contacting our main office:

- SEND Policy
- Early Help Offer
- Equalities Policy
- Behaviour Policy
- Attendance Policy
- Accessibility Plan



Halton Local Offer



Halton Authority Local Offer can be found at:

<https://localoffer.haltonchildrenstrust.co.uk/>

Halton SEND Information Advice and Support Service (SENDIASS)

How can we help?

If you need advice, guidance or support on any SEND issues that are affecting you.

Parents of children with SEND or young people with SEND (age 16 to 25), can contact us if they need information advice and support about their education.

We provide impartial and confidential information and support.

We do not make decisions for parents or young people, – we give you the information you need to be able to make your own, informed decisions.

What we help with...

- We listen and encourage you to be confident in expressing your views.
- We provide Information Advice and Support on the Education, Health and Care (EHC) assessment and planning process.
- Confidential and impartial Information Advice and Support to young people (16+) on their own, if requested
- We provide information advice on local policy and practice
- We provide information advice on the Local Offer
- We can give you advice and information relating to personalisation and personal budgets.
- We can provide information on SEN Law and Disability, Health and Social Care through independently trained staff and we can help families to understand, interpret and apply information to their own situation.
- We can provide support in resolving disagreements, including mediation and tribunals.
- We also work with the parent carer forum, the local authority and a range of other organisations and charities to ensure that young people and parents' views are represented.

Locations:

Brookvale Children's Centre, Woodhatch Road, Runcorn, Cheshire, WA7 1BY

Organisation:

Halton SEND Information Advice and Support Service

Service Type:

Information, advice and advocacy

Telephone: 0151 511 7733

Email: SENDIASS@halton.gov.uk

Answers to Parent and Carer Questions		
1.	<p>How will the impact of Covid-19 be monitored and evaluated in terms of SEND pupils?</p> <p>What is the school's response when a pupil with SEND has to self-isolate for a period and access remote learning?</p>	<ul style="list-style-type: none"> - School will identify the potential health risks to the individual from COVID-19, bearing in mind any underlying health conditions will be reviewed through individual risk assessments. This will be on an individual basis and with advice from an appropriate health professional where required for remote learning and whilst pupils are in school - School will, alongside other health professionals if required, identify the risk to the individual if some or all elements of their EHC plan cannot be delivered at all, and the risk if they cannot be delivered in the normal manner or in the usual setting, will be reviewed via the risk assessment and alternative provision and monitoring arrangements will be secured - School will, alongside other health professionals if required, identify the risk of the ability of the individual's parents/carers or home to ensure their health and care needs can be met safely will be identified on the individual risk assessment - School will, alongside other health professionals if required, identify the risk the potential impact to the individual's wellbeing of changes to routine or the way in which provision is delivered will be reviewed on individual risk assessment - School will, alongside other health professionals if required, identify the risk of the availability of appropriately trained staff to support the pupil during remote learning and self-isolation (school will liaise with the local authority if a place is needed for an eligible child, but the school is unable to provide the specialist staffing for it) - The communication plans can include remote contact, phone contact, door-step visits. Other individualised contact methods should be considered and recorded on risk assessment - School will work with safeguarding team to ensure all support is accessed - These communications plans may include: individual expectations for home learning, discussions around appropriate learning activities, adaptations to learning resources/activities and discussions of strategies for supporting children at home. - In addition, school will support the change of timetable and routine, sensory activities and key websites personalised to the needs of each child. - For children with SEND, but without an EHC plan, signposts will be included within year group home learning to support them in accessing appropriate learning activities. School staff will also be mindful of the availability of support and resources when setting accessible home learning for children with SEND. - The school website will include contact details so that, should parents of children with SEN need to contact the SENDCO, they can do so.
2	<p>How does the school know if children/young people need extra help?</p>	<ul style="list-style-type: none"> - Information may be received from previous settings, parents/ carers, other professionals in external agencies; - Progress is significantly slower than that of their peers starting from the same baseline; - Fails to match or better the child's previous rate of progress; - Fails to close the attainment gap between the child and their peers, and the attainment gap is widening; application of a Catch-Up programme does not help to diminish the gap. - Development in self-help, social or personal skills is not in line with developmental age; - Pupil's behaviour is creating a barrier to learning, or social and emotional development is causing challenges and difficulties

		<ul style="list-style-type: none"> - Trained staff provide on-going teacher assessments and tracking of pupil progress which will identify possible areas of need; - Children may be identified as needing additional support through regular Pupil Progress meetings; - Discussion with parents - School use the graduated Oxfordshire response to support early identification and next steps
3	What do I do if I think my child has special educational needs?	<ul style="list-style-type: none"> - If there are any concerns, parents are encouraged to speak, in the first instance, to the child's class teacher. - Following discussions with the class teacher, parents can speak to our Special Educational Needs Coordinator (SENDCO), on their own, or with the child's class teacher Miss Grace Newell on 0151 424 5031 - If your child has not started at Kingsway Primary Academy, the SENDCO would be the first point of contact.
4	How will the education setting staff support my child/young person?	<p>All of our class teachers are teachers of SEND and the school embraces an inclusive approach to whole school learning.</p> <ul style="list-style-type: none"> - The class teacher is responsible for daily differentiated lessons to suit all children's specific learning needs including different learning materials or special equipment including computing resources; - If a pupil has additional needs related to more specific areas of their education, then a 'Pupil Passport' and Provision Plan' may be implemented following discussion between you, class teacher, pupil and SENDCO. Parents/carers will be asked to sign a copy of the document once prepared. This document will provide specific targets that will be reviewed termly at Pupil Progress review meetings; - Some group or individual targeted support (SMART targets are used) for specific learning needs; - Research based interventions will be set up by the class teacher and SENDCO to support learning within the classroom. Extra adult time to devise the nature of the planned intervention and to monitor its effectiveness, of which will be evaluated half termly (minimum) by the class teacher, teaching assistant and SENDCO to ascertain the impact of the provision and to inform next steps; - Interventions are recorded on a provision plan by teacher and teaching assistant; - Occasionally, a pupil may need expert support from an outside agency. If they meet the criteria, referral forms are then completed in coproduction with parents/carers and forwarded to the appropriate agency. That agency may conduct a series of assessments, and following these, provide a programme of support to the school and/ or parents/carers. The recommendations from professionals will be included within the 'SEND Provision Plan' and interventions. A record of the interventions is kept so that the impact and effectiveness of an intervention can be ascertained. - Our Provision Plans and Provision Map are reviewed half termly by the SENDCO, SEND team, senior leaders and class teachers. - Training is provided throughout the year to teachers, support staff and whole school staff to ensure that all are up to date with the latest SEND policies and practices.

5

How will the curriculum at your education setting be matched to my child/ young person's needs?

At Kingsway Primary Academy, we set challenging and aspirational targets for every pupil, whatever their prior attainment. We use rigorous formative and summative assessments to set these targets and plan a differentiated curriculum to meet the needs of individuals within the class. Potential areas of difficulty are identified and any barriers to learning and achievement are clearly assessed so that these can be planned for within the curriculum to ensure targets are achieved.

In a case where it is not possible to meet these needs then additional or different provision is planned. We will do what is necessary to enable pupils to: develop, learn, participate and achieve the best possible outcomes.

If a child is identified as having SEND:

- The curriculum is adapted or differentiated in different ways according to a child's needs and recorded on the school's Provision Map. The 'Waves of provision' approach is taken:
 - o WAVE 1 Quality First Teaching (QFT) – class teachers routinely use their knowledge of pupil's levels and learning styles to differentiate work to match children's needs;
 - o WAVE 2 differentiation – If pupils have been identified with specific needs, their work may need to be further differentiated, to remove barriers to learning and enable them to access the curriculum more easily.
 - o WAVE 3 differentiation – If the school feels it is appropriate, specialist equipment, resources or a learning programme may be made available.
- Teaching Assistants (TAs) in school provide support to the teacher across Waves 1, 2 and 3 provisions. TAs may work with a child 1:1 on specific focused tasks, or in a small intervention group and this will be planned by the class teacher and SENDCO.
- Specialist equipment may be given to a pupil to help them, such as a visual timetable, a wobble cushion, or adapted equipment.
- Work may be differentiated by outcome, pace of completion, support offered or by breaking it down into smaller chunks.

Figure 6: A tiered approach to educational support



Specialist support. In addition to 'good teaching for pupils with SEN is good teaching for all,' some pupils will need specialist intervention delivered by a trained professional.

Targeted interventions. If pupils require additional support beyond what can be offered in whole class teaching, a targeted, one-to-one or small-group intervention could provide the intensive focus required for the pupil to make progress. More guidance on effective implementation of targeted interventions is provided below.



Whole-class teaching. If it appears that a pupil needs additional support, the starting point should be the consideration of the classroom teaching they receive. Have you maximised their opportunity to access the best possible teaching you can offer?

		<ul style="list-style-type: none"> - Pre and post learning opportunities and support may be offered if appropriate. - If the child has received support from outside agencies such as EP (Education Psychologist) support or SALT (Speech and Language Therapy) support, these programmes and recommendations will be incorporated into the child's learning; outlined in their individual provision plans and one page profile (pupil passport).
6	How will both you and I know how my child is doing and how will you help me to support my child's learning?	<ul style="list-style-type: none"> - Through regular discussions with the class teacher and any teaching assistants who work with your child's class/group. - Teaching staff are usually available at the end of the day for short informal discussions; longer appointments can be made with the class teacher, or the SENDCO, through the school office. - For EYFS to Year 6, curriculum overviews are produced half termly, sent home to parents/ carers, and published on our website. These are produced to outline the subject content and topic links children will cover each half term/ full term so that parents/ carers can support their child at home. - Parents' Evenings are held twice a year, in the first half term of the autumn term, and towards the end of the second half term of the spring term. An option to meet class teachers after the end of year report is also available. In addition to this, parents/carers will receive a data report to aid understanding of how well their child is doing against age related expectations and in terms of their effort and progress. - A full written report will be sent home near the end of the academic year. - The class teacher may occasionally make extra notes in a home school link book or reading record, if the teacher or SENDCO feel this is necessary. - Pupil Passports are drawn-up in consultation with parents/carers and children and will be reviewed half termly. - Provision plans are reviewed half termly - Annual Review meetings are held for children with an Education & Health Care Plan (EHCP). - If an external agency is coming into school to assess your child, provision will be made for you to meet with them and discuss your child and any thoughts you have about their progress, additional needs, aspirations, etc. - Recommendations received from an external agency are discussed with parents/ carers and pupils (at age appropriate level); copies of reports will be shared also. - If a child has specific medical needs, staff will always meet with you and a health worker (if involved) to write a medical care plan. - If your child has a Behaviour Provision Plan in place at the school, then fortnightly meetings may be held to review the document with the class teacher and/or a member of the SLT (Senior Leadership Team).
7	What support will there be for my child's overall emotional health and wellbeing?	<ul style="list-style-type: none"> - All staff offer pastoral support for children. - Halton Early Help Offer https://localoffer.haltonchildrenstrust.co.uk/halton-children-family-services/ - Within our Safeguarding team, we have a full-time dedicated Safeguarding Lead, Paula Warding, a deputy Safeguarding Leads Miss Sarah Rowland and Miss Grace Newell and Pastoral Lead, Mrs Farr. They are available for pupils who wish to discuss issues and concerns. - Dependent on needs identified, some specific nurture work/programmes may be implemented by support staff with support from the school's safeguarding team or SENDCO.

		<ul style="list-style-type: none"> - Our Safeguarding Team support emotional health and wellbeing, and also supports teaching staff as they support children. They all access regular update training. - We have comprehensive policies to deal with medical issues, based on current good practice and accepted guidelines. - If all school support has been exhausted, the school has access to external agencies and professionals, to support with behaviour, attendance and emotional wellbeing. Currently, external agencies used in school include, but are not limited to, play therapy, Specialist Teachers, Educational Psychologists and Speech & Language Therapists.
8	What specialist services and expertise are available at or accessed by the education setting?	<p>We are supported by a range of professionals who we can access support from as appropriate; some of these specialist services and experts are provided through the Local Authority, and some are independently resourced. The range includes:</p> <ul style="list-style-type: none"> ○ Educational Psychologist ○ Speech and Language team ○ Occupational Therapy ○ Inclusion teachers for learning ○ Sensory Support (Hearing and Visual Impairment) ○ SEND Orthoptist ○ School Health ○ Social Services ○ CAMHs (Child & Adolescent Mental Health Services) ○ Child protection/ safeguarding team ○ Play therapy ○ Physiotherapist ○ Medical professionals such as epilepsy team ○ ASD/ ADHD specialist nurse <p>Access to these services is prioritised according to need and availability. This would be dependent on school judging that the child meets the required criteria for this support.</p>
9	What training are the staff supporting children and young people with SEND had or are having?	<ul style="list-style-type: none"> - The SENDCO is a qualified teacher who has the National Award for Special Educational Needs Co-ordination. Those staff working with children with speech and language difficulties will be supported by the SENDCO and are trained in speech and language programmes. - The SENDCO attends regular SEND training within the Local Authority, WPAT Network and other clusters to maintain up to date knowledge of SEND practice and to share and develop good practice. - Some staff have had specific recent training related to individual children, for example, about medical conditions etc. - If a child has been supported by the Visual Impairment Team or Educational Psychologist, the year group will be supported by these services and the SENDCO to implement specific programmes and interventions. - Staff have also received training for managing behaviour linked to de-escalation & bereavement training.

10	How will my child be included in activities outside the classroom including school trips and provision for access to afterschool clubs?	<ul style="list-style-type: none"> - Kingsway Primary Academy endeavours to include all pupils in all activities and will work closely with parents/carers to try to ensure barriers to participation are removed and reasonable adjustments made wherever possible. - A risk assessment will be carried out for individual's participation where required; this will be verbally shared with pupils and families where appropriate to ensure the correct provision is in place. - Trips and activities are available to all. - In some circumstances, we may ask a parent/carer to accompany their child on a trip or activity to enable them to safely access it. This would be considered through the risk assessment process. - Adapt and increases accessibility of information readily available to pupils who are not disabled on an individualised provision basis
11	How accessible is the Kingsway Primary Academy environment?	<p>Our building is accessible through:</p> <ul style="list-style-type: none"> - Accessibility plan and yearly audit - The main building is fully accessible and consists of a ground floor, with easy access to both the Office Entrance and the Resource Base entrance. - There are a number of accessible toilets for children and adults situated around the school, including a designated disabled toilet. - As a school we are happy to discuss individual access requirements and we will make reasonable adjustments wherever possible. We carefully consider the layout and use of the building in relation to the needs of the individual child in order to meet their needs appropriately. - School carry out an Accessibility Audit annually or in response to a new need being identified.
12	How will the education setting prepare and support my child to join high school, transfer to a new education setting or the next stage of education and life?	<ul style="list-style-type: none"> - The SENDCO liaises with other settings at the point of transition, both into school in the early years, and out of school to secondary education. <p>Child entering Reception:</p> <ul style="list-style-type: none"> - When children enter Reception, there are a lot of visits between their nursery setting and school, where the Reception Teacher and SENDCO will meet with the child and team. Extra visits and meetings will be set up as required. Our minimum transition offer is a school visit – introduction and play in the setting, a home visit and a nursery provision visit from our reception teacher. Additional transition plans can be arranged to reflect individual needs - Transition within school from one year group to another is carefully planned with individual pupil's needs discussed prior to visiting their new classroom; handover of certain documents for key information, such as: Pupil Passports, data, record of interventions. Transition meetings focus on individual pupil needs. At Kingsway Primary Academy, we provide children with Transition Days held at the end of the Summer Term, where pupils will spend time with their new teacher and complete projects together. Transition for pupils with SEND may

		<p>require a differentiated approach and through discussion with the parents/carers and child, teaching staff will adapt the transition period as needed.</p> <ul style="list-style-type: none"> - When a child joins from another setting, the school makes contact with that setting to support transition. Similarly, if a child leaves during school, Kingsway Primary Academy staff will endeavour to liaise closely with the receiving setting. - The school endeavours to listen and take account of views of parents and carers regarding the needs of pupils with SEND when they join school.
13	How are Kingsway Primary Academy resources allocated and matched to children's special educational needs?	<ul style="list-style-type: none"> - Children with an EHC plan will have their own budget to support them. Money is used to provide recommended resources or to deploy staff, or to access specialist training. - The school's provision mapping identifies categories of need on an individual, group, class and whole school basis. Funds are allocated to best meet the needs of pupils and spending is regularly reviewed. - Further support or resources may be allocated to your child following assessments by the SENDCO, or outside agencies (e.g. children's Speech and Language Therapy team).
14	How is the decision made about what type and how much support my child will receive?	<ul style="list-style-type: none"> - The Head teacher and SENDCO will allocate resources and support based on a child's individual needs, following discussions with the class teacher and where appropriate, advice from external professional agencies and parents/ carers. This will be in line with the SEND Code of Practice. - The allocation of support will be informed by the school's own internal assessment procedures and any external professional reports. Any plans or interventions will be discussed with parents/ carers and reviewed regularly. - Support will be reviewed and change according to the ongoing review of need which will be discussed with staff, parents/ carers and child. - Through Pupil Progress Meetings and discussions between school based staff around the child. - For pupils with an EHC plan, further consultation will take place with all stakeholders to determine support 'addition to and different from' that which is available to school. - EHC plans should specify how services will be delivered as part of a whole package and explain how best to achieve the outcomes sought across education, health and social care for the child or young person. - The information gathered during an EHC needs assessment may indicate ways in which the school can meet the child or young person's needs without an EHC plan.
15	How are parents involved at Kingsway Primary Academy? How can I be involved?	<p>All parents/ carers are encouraged to contribute to their child's education. This may be through:</p> <ul style="list-style-type: none"> - Discussions with the class teacher; - During parents' evenings or other arranged meetings; - During discussions with the SENDCO, or other professionals; - Parents/ carers are encouraged to comment on their child's Pupil Passport and Provision Plan;

		<ul style="list-style-type: none"> - Parents/ carers are warmly encouraged to support and help with school activities, or to volunteer/help out in the classrooms (subject to DBS); - We offer concerts, assemblies, sporting events, and curriculum workshops to which parents/carers are invited.
16	Who can I contact for further information?	<p>If you wish to discuss your child's educational needs, please contact one of the following:</p> <ul style="list-style-type: none"> - Your child's class teacher or the Teaching Assistant who works in their classroom or with your child. - SENDCO – Miss Grace Newell - Head teacher – Mrs Paula Warding - SEND Link Governor – Mr Robin Stanton <p>Appointments can be made with any of these people through the school office on 0151 424 5031</p> <p>There are a number of LA contacts who can provide more information including:</p> <ul style="list-style-type: none"> - Parent Partnership (SENDIASS) - School Health advisers
17	What should I do if I have a complaint?	<p>If you feel that your concerns are not being dealt with appropriately, please follow the schools Graduated Response procedure, as outlined by our Complaints policy, by speaking to the class teacher before speaking to the SENCO or Head teacher. Failing this, an appointment can be made to see the SEN Governor via the school office.</p>
<p>Answers to Children's Questions</p> <div style="display: flex; justify-content: space-around; align-items: center;">   </div>		
1.	How does the school know if I need extra help?	<ul style="list-style-type: none"> - Through something that you or your parents/carers have told us. - We might have noticed that you are struggling with work in class. - Your behaviour or attitude might tell us that you need support. - You may not be making the usual progress in your work.
2.	What should I do if I think I need extra help?	<ul style="list-style-type: none"> - Speak to your parents/carers and ask them to have a word with your teacher. - Speak to your teacher or another adult who works in your class. - You can add a comment to your work to tell the teacher. - All adults in school will want to help and support you, including other teachers you have worked with, including our support staff and members of the safeguarding team (on display in the front entrance and around the key stage corridors). - We have mental health posters up in school with more ways to support you.

3.	How will my work be organised to meet my individual needs?	<ul style="list-style-type: none"> - We can differentiate your work in different ways. - We can give you different resources to help you. - We can break your work into smaller chunks. - You can monitor your own progress and see your successes. - We can give you some extra work on a new topic before you start it so you feel more confident. - We may give you help in a small group to help you learn a new skill. - We will listen to you and understand what you find difficult so that we can offer the right kind of support. - We will give you additional support should you need it.
4.	How will I be involved in planning for my needs and who will explain it and help me?	<ul style="list-style-type: none"> - Your class teachers and teaching assistants will speak to you. - You will be involved in reviewing and planning targets. - You will discuss how you learn best using your pupil profiles.
5.	Who will tell me what I can do to help myself and be more independent?	<ul style="list-style-type: none"> - The adults who work with you will support you. - You might have a list of what you need to do written for you or a visual timetable or a 'Now and Next' board. - Your teacher and TA will set you targets to help you and break big tasks into smaller ones. - We do lots of lessons and assemblies in school to develop resilience, risk taking, resourcefulness, reflection and good relationships. Everyone has targets (e.g. written feedback from teacher, specific targets from teacher) to get better at these things and so will you (with lots of help along the way).
6.	What should I do if I am worried about something?	<ul style="list-style-type: none"> - Speak to a friend, a parent or carer, or an adult in school – we all care and want to help! If you worry a lot, you may have a worry book/ diary and use that to communicate with adults at home and school. - Specific strategies may be used as appropriate, e.g. worry boxes may be in place or a specific adult in school to talk to when worrying.
7.	How will I know if I am doing as well as I should?	<ul style="list-style-type: none"> - We will talk to you regularly. - When your teachers mark your work, they will tell you. - Your teacher and TAs will give you feedback during lessons. - Adults will review your targets with you. - You can ask your teacher if you are doing well.
8.	How can I get help if I am worried about things other than my work?	<ul style="list-style-type: none"> - Talk to us about what is worrying you and we will work with you and find people to support you. - You can tell your teacher, TA, or any member of the school staff. - Talk to our Pastoral Lead – Mrs Farr.

9.	Are there staff in school who have had special training to help young people who need extra help?	<ul style="list-style-type: none"> - All of our teaching staff have regular training in areas of SEND. - All staff are trained in lots of intervention programmes to help you with your learning. - We have a trained SENDCO and our Learning Mentor access a range of training to offer support. - We have lovely Teaching Assistants who are trained to help you when you feel sad, worried, anxious, or unconfident.
10.	Can school staff get extra help from experts outside the school if they need to? (e.g. advice and training on medical conditions)	<p>Yes we can! We can get help from lots of different professionals to help with your needs as appropriate, including:</p> <ul style="list-style-type: none"> ○ Educational Psychologist ○ School Health Adviser ○ Occupational Therapist ○ Parent Partnership ○ Early Help team ○ CAMHs ○ Counselling services, such as NSPCC ○ Visual and Hearing Impairment team ○ Speech and Language team ○ Orthoptist ○ Physiotherapist ○ ASD/ ADHD specialist nurses ○ Play therapy ○ Medical professionals such as epilepsy team ○ And more!
11.	If I have difficulty in taking part in school activities what different arrangements can be made?	<p>a) How will I know who can help me?</p> <p>Talk to a member of staff with your parents/carers or on your own and together you can come up with a plan.</p> <p>b) Who can I talk to about getting involved in student activities if I need extra help?</p> <p>If you want to get involved in an activity, we will make sure that you can and give you the help you need. Talk to one of the adults in your classroom or with your parent/carer who can also speak with us to facilitate additional needs.</p>
12.	What help is there to help me get ready to start school?	<ul style="list-style-type: none"> - We will speak to you and your parents/ carers before you start. We will visit you at your nursery or speak to your previous school so that we have lots of information. - We will usually hold a meeting with the people who help you now so that we have everything in place to help you.

		<ul style="list-style-type: none">- We will speak to your new school before you start. We will make sure that you can visit and meet the people who will help you before you start. We will keep you in touch with your new school to make sure they know how to help you.
13.	I am coming to school to prepare for employment – how will I be supported?	<ul style="list-style-type: none">- We will listen to your dreams and aspirations.- We will regularly invite people from the world of work into school to tell you about their jobs, and to inspire you to be prepared for employment.- We will encourage and support you.- We will help you develop social skills, good relationships, resilience, and confidence to take risks, resourcefulness, and independence and reflection skills.- We will see you as an individual.